

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
February 2, 2023**

President Keith Hanvey called the February 2, 2023 Board of Education Meeting to order at 6:03 pm in the Guilford Elementary School.

Call to Order

Board members in attendance were Thomas Akshar, John Gliha, Keith Hanvey, and Jeanne Shields. Shelly Bartow arrived at 6:05 pm. Rebecca Sullivan and Gordon Daniels arrived at 6:08 pm.

Board Members in
Attendance

The administration in attendance were Superintendent Timothy Ryan and Business Manager Janice Rideout.

Administrators in
Attendance

Principals in attendance were Jennifer Henderson, Linda Maynard, Greg Winn, and William Zakrajsek.

Principals in
Attendance

On a motion by John Gliha, seconded by Tom Akshar the Board of Education voted to enter executive session at 6:03 pm to discuss the employment history of a particular person, CSE Minutes, and discipline of a particular student.
Yes-4; No-0. Carried.

Executive Session

On a motion by Gordon Daniels, seconded by Tom Akshar the Board of Education voted to return to open session at 6:40 pm.
Yes-7; No-0. Carried.

Return to
Open Session

Keith Hanvey, Board of Education President led the Pledge of Allegiance.

Pledge of Allegiance

On a motion by Shelly Bartow, seconded by Gordon Daniels the Board of Education voted to approve the agenda.
Yes-7; No-0. Carried.

Order of the Agenda
Established

Nick Mayo, Athletic Coordinator presented the Athletics budget.

Athletics Budget
Presentation

Colleen Head, CSE Chairperson presented the Special Education budget.

Special Education
Budget Presentation

Linda Maynard, Guilford Elementary Principal reported on the following:

Linda Maynard Presents

- The After School Program at Guilford is going well. There are 55 students enrolled and on ½ days the number is even higher. There a lot of fun things planned for their next ½ day.
- The District Academic Team has been meeting with the RTI teachers. Teachers are beginning to see the benefits of the LETRS program with the students who are currently in second grade.
- The second round of teacher observations will take place soon.
- The next safety drills are being planned.
- The 100th day of school is now on 2/15 due to the snow day. They will still do the planned activities on the 14th but will have their assembly on the 15th.
- When the weather cooperates the Guilford building will hold their “Pause for Paws” where they’ll go sledding and have hot chocolate.
- Mrs. Maynard praised the High School staff who covered in Guilford during regents week while teachers and staff were in CPI trainings.

Jennifer Henderson, Greenlawn Elementary Principal reported on the following:

- Ms. Henderson spoke about all the wonderful things the Greenlawn counselor, Phylcia Dunham-Fleming has done. She's servicing 100% of the students at Greenlawn and her SEL classes are going well. She has an intern right now from SUNY Oneonta, who will be here until May.
- Ms. Henderson, Mrs. Maynard, and Mr. Ryan all met with the Delhi Elementary Principal to discuss ELA curriculum. Ms. Henderson will be sending her staff to observe in Delhi at some point as well.
- The Greenlawn teachers have been working with the After School Program Director, Stephanie Brown to prepare students for their NY State assessments. Computer Based Testing simulations have been completed in the Elementary school. The systems worked well and students seemed comfortable completing the simulations. Ms. Henderson thanked Mr. Winn, Ms. Rowley, and her intern for their help that day. The infrastructure at Greenlawn was able to support all the students who were on it and things went smoothly.
- Ms. Henderson updated on the DIMT and BIMT. Some things that are occurring are the preparations for the next safety drills and debriefing from previous drills.
- CPI (Crisis Prevention Institute) trainings took place during the regent's week. Jennine Brewer and Nick Mayo did full-day trainings and refresher courses.
- Greenlawn will be holding a winter ball during the school day on February 16th.
- The Greenlawn winter Olympics will be taking place before winter break.

Jennifer Henderson
Presents

William Zakrajsek, Jr-Sr. High School Principal reported on the following:

- Mr. Zakrajsek spoke about the Computer Based Testing simulation in the Jr. High School. Everything went well and there were no major issues.
- Mr. Zakrajsek read the list of January and February Student of the Month recipients.
- Second semester has started this week. There is a newly offered Sports Management Class that is being taught by Mr. Rigas and the students seem excited for it.
- The NYS Regents exams went well. Mr. Zakrajsek passed around the scores for the BOE to see. The students did very well, with 72% of the students achieving mastery level for ELA. During Regents week there were 35 students slated to come into school for credit recovery, however 11 of those students did their required work before Regent's week so they were not required to come in.
- There was a student who was able to graduate early after the end of the second semester. There was also a student with disabilities who left school because she was at the age where she was able to. They held a nice ceremony for her with her family and a cake.
- Plans are being made for the next emergency drills. There was recently a shelter in place and next will be a hold in place.
- There are a couple of coaching openings as well as an Orchestra position open in the High School, so they are working on filling them.
- The Corrective Action Plan for the advisors is still going well. There were a couple of delays in deposits due to weather issues, but overall, they are doing well.

William Zakrajsek
Presents

Greg Winn, Jr.-Sr. High School Assistant Principal reported on the following:

- The referrals for January of 2023 were about half of what they were in January 2022. Although numbers have gone down, the infractions continue to be serious at times, though Mr. Winn still feels like we're moving in the right direction. Mr. Winn will be attending a training that will discuss alternatives to suspensions.
- Mr. Winn has been working with Bradrick Morrison from Tobacco Free Chenango to setup some different presentations to students, staff, and parents. The student presentations will take place in the 9th and 10th grade Health classes. At the March conference day, he will present to staff about how to spot the signs of vaping. They are also working on setting up a parent information night about the dangers of vaping and assisting parents in helping to spot the signs of vaping in their children.

Greg Winn Presents

- Mr. Winn also spoke about the Computer Based Testing simulations that took place. Overall, it went very well, with just a few bugs that need to be worked out. Mr. Winn and Ms. Henderson will attend a training in February to further their knowledge of CBT.
- Mr. Winn and Mrs. Rideout have been meeting with Day Automation to finalize the districts security needs (camera's, etc.).
- The Student Digital Resource surveys were sent home for grades Prek-6 and Mr. Winn met with High School students during 10th period to have them complete theirs. This will help us to meet technology needs of students if the need to go remote ever happens.
- Mr. Winn was proud to be a Bobcat this month because of his involvement in the hiring process for the Orchestra position. He loved the positivity of our music department and the pedestal that our teachers put the BG music program on.

Timothy Ryan, Superintendent of Schools reported on the following:

- The finance committee will be meeting on February 8th. They'll go over the budget presentations that have already taken place. Mr. Ryan will be presenting the budget to staff in April.
- The Fiscal Stress Survey came out and Bainbridge-Guilford was found to have no fiscal or environmental stress-both great things.
- Mr. Ryan talked about our CTE (Career and Technical Education) enrollment and the costs that B-G pays for those services.
- The NY State budget has come out, Mr. Ryan sent the highlights to the BOE. Governor Hochul wants schools to start submitting a progress report on where they are with the electric bus process. The hope is that this reporting will show where the flaws in the plan are.
- Mr. Ryan has been visiting the classrooms. He has recently visited Guilford and Greenlawn. The planning for Summer School has begun and there is a lot of staff interested.

Tim Ryan Presents

Marek Rajner, Student Board of Education member reported on the following:

- Marek spoke about his time at New Visions and what he has been doing there.
- The Snowball dance was two weeks ago, and they had a good turnout, better than they had anticipated.
- The Boys Varsity Basketball team played Sidney at home last Friday. The stands were packed, and B-G won in a very close game.
- The new semester has started, and Marek is taking Mr. Rigas's newly offered Sports Management class, which he is really enjoying so far, it is a college credit class also.
- Marek spoke about the mid-season sports that will be starting soon, the sign-ups have begun for them already.

Marek Rajner Presents

Visitors in the audience included students from Mrs. Ziegler's Government class, who attended as a requirement of their class.

Visitors in the Audience

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

CSE Recommendations

- CSE minutes of: 1/12/23, 1/20/23, 1/25/23, and 1/26/23.
- CPSE minutes of: 1/12/23 and 1/19/23
- Amendment no meeting: 11/4 and 11/30

On a motion by Rebecca Sullivan, seconded by Tom Akshar the Board of Education reviewed and arranged for the appropriate special education placements.

Yes-7; No-0. Carried.

On a motion by Gordon Daniels, seconded by Shelly Bartow the Board of Education voted to approve the following Certified Personnel:

Certified Personnel

- The tenure appointment of Heather Gonzalez:
Name: Heather Gonzalez
Tenure Area: Licensed Teacher Assistant
Certificate: LTA Level 1
Commencement of Service on Tenure: 2/7/23

Yes-7; No-0. Carried.

On a motion by Gordon Daniels, seconded by Rebecca Sullivan the Board of Education voted to approve the following Non-Certified Personnel:

Non-Certified
Personnel

- The acceptance of resignation of Ammon Acla from the position of temporary Custodial Worker effective 1/20/23.
- The appointment of Diana Banta to the position of Substitute Bus Driver (PT), retroactive to 1/24/23, background check complete.
- Request approval for Kyle Fuller, Bus Driver, to take an unpaid leave 2/10/23-2/15/23.
- The appointment of Anthonylouis Grigoli as Substitute Teacher (PT), retroactive to 1/20/23, background check complete.
- The appointment of Savannah Carlin as a volunteer. Background check complete.
- The appointment of Meghan Riley to the position of Substitute Teacher (PT), retroactive to 1/30/23, background check complete.
- The appointment of Clay Uplinger to the position of Custodial Worker (FT), 12 months, 8 hrs./day, \$14.40 + \$.20 shift premium/hr. effective February 2, 2023. Temporary grant funded position through 6/30/24. Background check is complete. Vice: Ammon Acla
- The appointment of Toni Matthews to the position of Substitute School Monitor (PT), retroactive to 1/31/23, background check complete.
- The appointment of Jessica Naylor to the position of Substitute School Monitor (PT), retroactive to 1/31/23, background check complete.
- The appointment of Valerie Rowe to the position of Substitute School Monitor (PT), retroactive to 1/31/23, background check complete.

Yes-7; No-0. Carried.

On a motion by Tom Akshar, seconded by Gordon Daniels the Board of Education voted to approve the following Sports Personnel:

Sports Personnel

- The acceptance of resignation of Craig Cerverizzo as Varsity Football Assistant Coach, effective 1/17/23.

Yes-7; No-0. Carried.

On a motion by Shelly Bartow, seconded by Gordon Daniels the Board of Education voted to approve the following Business Office items:

- Request approval of the following Financial Reports for the month of December 2022 – Student Activities Central Treasurer’s Report, Revenue & Appropriation Status Reports, Cumulative Summary of Budget Amendments, District Treasurer’s Report, and School Lunch Profit & Loss Report
- Request approval for the Internal Claims Auditor Reports dated December 22, 2022, January 6 and January 20, 2023.
- Request acceptance of a \$1,000 donation from NYSIR as initiated by Superintendent Ryan.
- Request approval of a budget amendment increasing revenue item A2705 Gifts and Donations and increasing expenditure item A1240.450-05-0400 District Office Supplies in the amount of \$1,000 for a donation towards focusing on the health and wellness of staff after a difficult year.
- Acknowledgement of the Report of Savings for B-G from DCMO BOCES Cooperative Purchasing.

Financial Reports

Internal Claims Audit

NYSIR Donation
Budget Amendment

Report of Savings

Yes-7; No-0. Carried.

On a motion by Tom Akshar, seconded by Rebecca Sullivan the Board of Education voted to approve the following New Business:

- Request approval for the Superintendent to sign the MOA between Bainbridge-Guilford School District and the BGTA regarding a salary increase for Licensed Teaching Assistants.

LTA salary
increase MOA

Yes-7; No-0. Carried.

The following planning events were discussed:

Planning

Board Events

- February 8th – Finance Committee Meeting @ 6:00 pm – District Conference Room
- February 11th – Chenango County School Board Association Legislative Breakfast @ 9:00 am – DCMO BOCES Pole Campus, Norwich NY.
- February 16th – BOE Meeting @ 6:00 in Guilford
- March 8th – Finance Committee Meeting @ 6:00 pm – District Conference Room

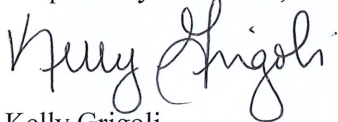
School Events

- February 17th – Greenlawn Winter Olympics
- February 20-24 – No School – President’s Day Recess

On a motion by Tom Akshar, seconded by Rebecca Sullivan the Board of Education voted to adjourn the meeting at 7:51 pm.

Adjournment

Respectfully Submitted,



Kelly Grigoli
District Secretary/District Clerk